



Community Pharmacy Sefton

Community Pharmacy Tracker – September 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
CPAF	Contractual	31 st August 2022	All contractors are required to complete the CPAF screening by 31 st August 2022. Find out more on the PSNC website . Download the PSNC briefing here .	
Get ready for Flu	Service Delivery	Ongoing	Check the latest information on the PSNC website to ensure you are ready to deliver the flu service: <ul style="list-style-type: none"> • Download the PGD and service specification here • Read the changes to the training requirements here • Check your shared mailbox for information regarding how to express an interest in the proof-of-concept pilot for the National Booking Service (NBS) – deadline midday on September 5th 2022 	
August Bank Holiday Opening Times	Contractual	29 th August 2022	You are required to notify your patients of the nearest pharmacies open to your pharmacy on the Bank Holiday dates if you are closed. Details of pharmacies directed to open over the Bank Holidays, are available on the LPC website .	
Verify your DOS and NHS Profile	Contractual	30 th September 2022	You are required to verify and, where necessary, update the information contained in your NHS website profile and DOS profile (via NHS Profile Manager) at least once each quarter of the financial year. The deadline for this quarter is 30 th September 2022. We recommend that this is done in advance of the August Bank Holiday.	
NMS & Transition payments	Pharmacy Income	Ongoing	Ensure you complete at least one NMS every month to meet one of the requirements to receive your transition payments. Find out more here .	
LPC Annual General Meeting	LPC Governance	TBC	The LPC will be hosting their AGM within the next few weeks with the details TBC. Check your NHS Shared mailbox for an e-mail from the LPC with further details.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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				completed
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Check Shared Mailbox	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support from the Community Pharmacy Sefton, please contact us:

Lisa Manning (Chief Officer)

Joe Clarke (Business Support Officer)

Sara Davies (Engagement Officer)

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