



## Community Pharmacy Tracker – September 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>August Bank Holiday Directed Rota</b>	Contractual	August Bank Holiday	Details of the pharmacies directed to open on Monday 30 August can be downloaded <a href="#">here</a> .	
<b>PQS</b>	Pharmacy income	On-going	<p>Following the publication of <a href="#">initial details</a> of the PQS for 2021/22 we recommend you start to work on the following:</p> <ul style="list-style-type: none"> <li>• Read the <a href="#">PSNC announcement</a></li> <li>• Check the number of NMS provisions claimed since 1st April 2021 to determine if you need to take action to meet the relevant Gateway criterion</li> <li>• Review the training requirements - use the PSNC briefing <a href="#">here</a></li> <li>• Engage with your community pharmacy PCN Lead to begin developing a plan to increase flu vaccination uptake</li> <li>• Read more about how your pharmacy can make a start on 2021/22 PQS on the <a href="#">PSNC website</a></li> </ul>	
<b>Get ready for Flu</b>	Service Delivery	Ongoing	<p>If you are planning to deliver the NHS Flu vaccination service this year, we recommend that you:</p> <ul style="list-style-type: none"> <li>• Check the latest <a href="#">update</a> published by PSNC to ensure you have the training you need &amp; read the <a href="#">PSNC Briefing</a></li> <li>• Read the latest <a href="#">Flu Letter</a> from the DHSC, PHE &amp; NHSE&amp;I</li> <li>• <a href="#">Read the full service specification</a></li> <li>• Ensure the training of all staff providing vaccinations is up to date, and that support staff are aware of the service and eligible cohorts</li> <li>• Ensure that all pharmacists have signed the <a href="#">Declaration of Competence</a> within the last two years</li> <li>• Ensure your SOP is up to date</li> <li>• Ensure all staff providing vaccinations read &amp; sign the <a href="#">national PGD</a> or relevant national protocol</li> <li>• Use the checklist at the end of this PSNC Briefing to confirm all required pharmacy actions are complete</li> </ul>	
<b>Vaccinations for staff entering care homes</b>	Patient Safety	The regulations will come into force on 11 <sup>th</sup> November	<p>If you provide services to care homes familiarise yourself with the DHSC <a href="#">guidance</a> on the new <a href="#">regulations which make COVID-19 vaccination a requirement for NHS staff entering care homes</a>.</p> <p>This includes all staff in NHS commissioned services going into care homes.</p>	
<b>Requirement to submit NMS quarterly information</b>	Contractual	Quarterly	<p>You are now required to re-start submitting your completed NMS summary data to NHSBSA each quarter.</p> <p>Data must be submitted to the NHSBSA within 10 working days from the last day of the quarter. Find out more <a href="#">here</a>.</p>	

<b>End of temporary suspension of signatures on prescriptions</b>	Contractual	From September 2021	Read the update from PSNC <a href="#">here</a> . Start making plans to return to capturing of signatures on NHS prescriptions/tokens and review current submission processes to include relevant tokens with monthly bundles from September.
<b>GPCPCS</b>	Service Delivery	Ongoing	Read the latest information and access supporting documents on the <a href="#">LPC website</a> .  Access the CPCS training resources for the whole pharmacy team from VirtualOutcomes <a href="#">here</a> .
<b>CPPE</b>	Training	On-going	<ul style="list-style-type: none"> <li>Download the CPPE NW Newsletter <a href="#">here</a></li> <li>Download the CPPE <a href="#">workshop flyer</a></li> </ul>
<b>HSHK LPC AGM &amp; Special Meeting</b>	Governance	September 2021	Check your NHS shared mailbox for further details of this year's AGM & Special meeting.
<b>COVID 19</b>	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> <li><a href="#">PSNC</a> – for the latest news round-up</li> <li><a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li><a href="#">PHE</a> – for posters and resources</li> <li>Access guidance for close contacts on the <a href="#">PSNC website</a></li> <li>Look out for the most up to date information and guidance via your NHS Shared Mailbox</li> </ul>

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Pharmacy Profile Update</b>	Contractual	Quarterly	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

## If you require support from the Community Pharmacy Sefton, please contact us:

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