

## Community Pharmacy Sefton

### Community Pharmacy Tracker – February 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>PQS 20-21 Parts 1</b>	Pharmacy Income	29 <sup>th</sup> January 2021	<p>PQS 1 is a gateway for PQS 2 – ensure you make your declaration before the deadline.</p> <p>Full details are available of the PSNC website <a href="#">here</a>.</p>	
<b>NHS Discharge Medicines Service</b>	Essential Service	From 15 <sup>th</sup> February 2021	<p>Prepare your team for the new essential service:</p> <ul style="list-style-type: none"> <li>• <a href="#">Access the Toolkit</a></li> <li>• <a href="#">Review the PSNC support documents</a></li> <li>• <a href="#">Access training from CPPE</a></li> <li>• <a href="#">Complete the checklist</a></li> </ul>	
<b>PPE Claim</b>		By 12 <sup>th</sup> February 2021	<p>The deadline to make your claim for PPE is 12<sup>th</sup> February.</p> <p>The PSNC website provides further information regarding how to make your claim <a href="#">here</a>.</p>	
<b>PSNC Pharmacy Advice Audit</b>		w/c 25 January 2021	<p>Pharmacy teams are being encouraged to take part in an audit that will capture information about the reasons why people choose to visit community pharmacies.</p> <p>Find out more (inc Team Briefing Sheet, Audit Template and Digital Guide) on the <a href="#">PSNC website</a>.</p>	
<b>Safeguarding</b>	Contractual	From 1 <sup>st</sup> January 2021	<p>From the 1<sup>st</sup> January it is a requirement under the Community Pharmacy Contractual Framework that all pharmacy professionals have attained level 2 Safeguarding in the last two years.</p> <p>Further details are available in this document from <a href="#">NHSE</a>.</p> <p>Safeguarding e-learning and assessment can be accessed via CPPE.</p>	
<b>PQS 20-21 Part 2 (Updated)</b>	Pharmacy Income	Declaration window 1 <sup>st</sup> -26 <sup>th</sup> February 2021	<p><b>Update:</b> The PQS Part 2 2020/21 declaration will still take place as planned between 09:00 on 1st February 2021 and 23:59 on 26th February 2021, however, you will have until <b>30th June 2021</b> to complete any elements of the scheme you have declared as having met.</p> <p>Detailed guidance and supporting materials can be found on the <a href="#">PSNC website</a>. This now includes a <a href="#">PQS Part 2 Evidence Checklist and PharmOutcomes Framework</a>.</p> <p>Download the LPC PQS Part 2 training summary <a href="#">here</a>. Access training from VirtualOutcomes <a href="#">here</a>.</p> <p>Access the local anti-biotic formulary to support Domain 1 <a href="#">here</a>.</p> <p><b>Respond promptly to any messages from your PCN Lead to ensure you are a part of the discussions for the PCN Domains.</b></p>	

<b>COVID 19</b>	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national &amp; local guidance:</p> <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> <li>• Look out for the most up to date information and guidance via your NHS Shared Mailbox</li> </ul> <p>Please contact the LPC if you require urgent support.</p>	
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## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	<p>NHSE&amp;I regularly send important communications to your NHS Shared Mailbox.</p> <p>Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.</p>	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>Pharmacy Profile Update</b>	Contractual	Quarterly (from 1 <sup>st</sup> January 2021)	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

## If you require support from the LPC please contact us:

Dr Lisa Manning (Chief Officer)  
 Joe Clarke (Business Support Officer)  
 Sara Davies (Engagement Officer)

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