



Local Pharmaceutical Committee

Community Pharmacy Tracker – December 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Public Health Campaign – Flu	Contractual	Deadline 4 th December	The PharmOutcomes reporting window for this campaign is now open. Please complete on PharmOutcomes by December 4 th .	
Healthy Living Pharmacy	Contractual	1 st January 2021	Pharmacy contractors must ensure they are compliant with the HLP requirements from 1st January 2021. Find out more on the PSNC website . Please note: The Distance Selling Pharmacy (DSP) website requirements do not have to be complied with until 1st April 2021.	
PQS 20-21 Parts 1	Pharmacy Income	29 th January 2021	Detailed guidance and a checklist can be found on the PSNC Website . Access training from VirtualOutcomes here .	
PQS 20-21 Part 2 (Updated)	Pharmacy Income	Declaration window 1 st -28 th February 2021	Detailed guidance and supporting materials can be found on the PSNC website . This now includes a PQS Part 2 Evidence Checklist and PharmOutcomes Framework . Download the LPC PQS Part 2 training summary here . Access training from VirtualOutcomes here . Access the local anti-biotic formulary to support Domain 1 here . Respond promptly to any messages from your PCN Lead to ensure you are a part of the discussions for the PCN Domains.	
Flu Vaccine 50 - 64 cohort	Service Delivery	From December 1 st	The flu vaccination programme will be extended to include the 50-64-year-old cohort from Tuesday 1 st December 2020. Find out more on the PSNC website .	
Pharmacy Regulation Update	Contractual	Ongoing	Familiarise yourself with the changes to the pharmacy regulations via the PSNC Regs Explainers which are collated here .	
Pharmacy Profiles Update	Contractual	Christmas 2020	Ensure your Directory of Services and NHS website profiles are up to date.	
Christmas Opening Times Reminder	Contractual – risk of breach notice if not complete	Over the Christmas Period	You are required to notify your patients of the nearest pharmacies open to your pharmacy on the Bank holiday dates if you are closed. Details of pharmacies, open over the Bank Holidays, will be made available on the LPC website before Christmas.	
Consultation Rooms &	Contractual	1 st January 2021	As a result of HLP becoming a requirement from 1st January 2021, almost all pharmacies will need to have a consultation room. There	

Remote Consultations			are exemptions or specifics for small pharmacies and Distance Selling Pharmacies. Further details here .	
COVID 19	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national & local guidance:</p> <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (as it becomes available) • Look out for the most up to date information and guidance via your NHS Shared Mailbox <p>Please contact the LPC if you require urgent support.</p>	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Pharmacy Profile Update	Contractual	Quarterly (from 1 st January 2021)	Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year.	
Check Shared Mailbox	Pharmacy Business	Ongoing	<p>NHSE&I regularly send important communications to your NHS Shared Mailbox.</p> <p>Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.</p>	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support from the LPC please contact us:

Dr Lisa Manning (Chief Officer)
 Joe Clarke (Business Support Officer)
 Sara Davies (Engagement Officer)

lisa@sefton-lpc.org.uk
joe@sefton-lpc.org.uk
sara@sefton-lpc.org.uk

Tel: 07912 043872
 Tel: 07958 774715
 Tel: 07703 689998

Follow us on Twitter
 Join our Facebook Group
 Visit our website

@LPCSefton
 Sefton LPC
<https://psnc.org.uk/sefton-lpc/>

Disclaimer: This guidance has been produced by Sefton LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.