



Local Pharmaceutical Committee

## Community Pharmacy Tracker – September 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Christmas 2020 Amendments to supplementary hours for Dec 26<sup>th</sup> 2020</b>	Pharmacy Business	26 <sup>th</sup> September 2020	December 26 <sup>th</sup> this year falls on a Saturday and therefore the Bank Holiday substitute is Monday December 28 <sup>th</sup> . If you wish to amend any supplementary hours on December 26 <sup>th</sup> you must give at least 3 months' notice to NHSE&I.  Further details are available in this <a href="#">PSNC briefing</a> .	
<b>PQS 20-21 Parts 1</b>	Pharmacy Income	29 <sup>th</sup> January 2021	Full details of part 1 can be found on the <a href="#">PSNC website</a>  Supporting information: <ul style="list-style-type: none"> <li>• <a href="#">10-minute digital guide</a></li> <li>• <a href="#">Evidence Checklist</a></li> <li>• <a href="#">FAQ</a></li> </ul> <b>Training:</b> VirtualOutcomes have developed a module that will walk you through each item on the checklist and give suggestions on what evidence you and the team need to keep. Access <a href="#">here</a> .	
<b>PQS 20-21 Part 2</b>	Pharmacy Income	Starts October 2020	An initial outline of Part 2 of the 2020/21 Pharmacy Quality Scheme (PQS) can be found on the <a href="#">PSNC website</a> . Look out for further details from PSNC.	
<b>Flu Service</b>	Service Delivery	Act now	Get ready for the upcoming flu season with the resources on the <a href="#">PSNC website</a> . <ul style="list-style-type: none"> <li>• <a href="#">PSNC Early guidance briefing</a></li> <li>• <a href="#">National flu letters and plan</a></li> <li>• <a href="#">Updated PPE Guidance</a></li> </ul> Face to face flu vaccination training is available in Bolton from CHL. Book your place <a href="#">here</a> .  Look out for further details from PSNC.	
<b>Steroid Emergency Card</b>	Patient Safety	Cards available to order from September 1st	To support the recent <a href="#">CAS alert</a> the Steroid Emergency Card will be available to order from Primary Care Support England ( <a href="#">PCSE online</a> ) from 1st September 2020.	
<b>DSP Toolkit</b>	Contractual	30 <sup>th</sup> September 2020	<b>Updated:</b> The current submission deadline has been amended from 31st March 2020 to 30th September 2020.  Find out more on the <a href="#">PSNC website</a> .	
<b>COVID 19</b>	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> </ul>	

			<ul style="list-style-type: none"> <li>Look out for the most up to date information and guidance via your NHS Shared Mailbox</li> </ul> <p>Please contact the LPC if you require urgent support.</p>	
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## Upcoming Deadline Reminder

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Healthy Living Pharmacy</b>	Contractual	Date to be confirmed – Delayed due to COVID-19	Ensure you have your HLP Leader and Health Champion in place in time for the planned changes to the Terms of Service.  Further details are available on the <a href="#">PSNC website</a> .	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

## If you require support from the LPC please contact us:

Dr Lisa Manning (Chief Officer)  
Joe Clarke (Business Support Officer)  
Sara Davies (Engagement Officer)

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<https://psnc.org.uk/sefton-lpc/>

Disclaimer: This guidance has been produced by Halton, St Helens & Knowsley LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.