



Local Pharmaceutical Committee

## Community Pharmacy Tracker – August 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

| Subject                            | Requirement        | Deadline                        | Action and links   | Tick when completed |
|------------------------------------|--------------------|---------------------------------|--|---------------------|
| <b>Risk Assessment Declaration</b> | Contractual        | 31 <sup>st</sup> July 2020      | Window 2 of the NHSBSA Risk Assessment Declaration closes on the 31 <sup>st</sup> July. See the <a href="#">PSNC website</a> for further details.  |                     |
| <b>PQS 20-21 Part 1 Live</b>       | Pharmacy Income    | 29 <sup>th</sup> January 2021   | Full details of part 1 can be found on the <a href="#">PSNC website</a><br><br>Supporting information: <ul style="list-style-type: none"> <li>• <a href="#">10-minute digital guide</a></li> <li>• <a href="#">Evidence Checklist</a></li> <li>• <a href="#">FAQ</a></li> </ul>  |                     |
| <b>Pandemic Delivery Service</b>   | Service Delivery   | Ends 31st July 2020             | Ensure all staff members are made aware that the service will end on 31 <sup>st</sup> July 2020.<br><br>Please submit any outstanding claims by 5 <sup>th</sup> August via MYS.  |                     |
| <b>Flu Training</b>                | Service Delivery   | Act now                         | The LPCs have arranged a competitively priced training for the upcoming flu season.<br><br>Click <a href="#">here</a> for dates and booking information.   |                     |
| <b>Flu Service</b>                 | Service Delivery   | Act now                         | Get ready for the upcoming flu season with the resources on the <a href="#">PSNC website</a> . Read the recent announcement regarding expansion of the service <a href="#">here</a> .  |                     |
| <b>Updated Mask Guidance</b>       | Staff Safety       |                                 | See the updated PHE guidance on the use of facemasks by pharmacy staff <a href="#">here</a> .  |                     |
| <b>Check Shared Mailbox</b>        | Pharmacy Business  | Ongoing                         | NHSE&I regularly send important communications to your NHS Shared Mailbox.<br><br>Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.  |                     |
| <b>DSP Toolkit</b>                 | Contractual        | 30 <sup>th</sup> September 2020 | <b>Updated:</b> The current submission deadline has been amended from 31st March 2020 to 30th September 2020.<br><br>Find out more on the <a href="#">PSNC website</a> .   |                     |
| <b>COVID 19</b>                    | Contractor Support | Ongoing                         | Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> <li>• Look out for the most up to date information and guidance via your NHS Shared Mailbox.</li> </ul> <p>Please contact the LPC if you require urgent support.</p> |                     |

## Upcoming Deadline Reminder

| Subject  | Requirement       | Deadline                                       | Action and links  | Tick when completed |
|--|-------------------|--|---|---------------------|
| <b>Christmas 2020</b><br>Amendments to supplementary hours for Dec 26 <sup>th</sup> 2020 | Pharmacy Business | 26 <sup>th</sup> September 2020                | December 26 <sup>th</sup> this year falls on a Saturday and therefore the Bank Holiday substitute is Monday December 28 <sup>th</sup> . If you wish to amend any supplementary hours on December 26 <sup>th</sup> you must give at least 3 months' notice to NHSE&I.<br><br>Further details in this <a href="#">PSNC briefing</a> . |                     |
| <b>Healthy Living Pharmacy</b>   | Contractual       | Date to be confirmed – Delated due to COVID-19 | Ensure you have your HLP Leader and Health Champion in place in time for the planned changes to the Terms of Service.<br><br>Further details are available on the <a href="#">PSNC website</a> .  |                     |

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

| Subject                 | Requirement           | Deadline               | Action and links   | Tick when completed |
|-------------------------|-----------------------|------------------------|--|---------------------|
| <b>Local Services</b>   | Pharmacy income       | By the 5 <sup>th</sup> | Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.                                     |                     |
| <b>Virtual Outcomes</b> | Workforce training    | Ongoing                | A new module will be released every month. Access <a href="#">here</a> .   |                     |
| <b>LPC Mailing List</b> | Pharmacy Mailing List | Ongoing                | Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment. |                     |

### If you require support from the LPC please contact us:

Dr Lisa Manning (Chief Officer)  
Joe Clarke (Business Support Officer)  
Sara Davies (Engagement Officer)

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