



Local Pharmaceutical Committee

Community Pharmacy Tracker – May 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
COVID 19	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national & local guidance:</p> <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources • LPC – for next steps, links to national information and links to local information (as it becomes available) • PSNC for the latest in on PPE availability • Look out for the most up to date information and guidance via your NHS Shared Mailbox. <p>Please contact the LPC if you require urgent support.</p>	
May Bank Holiday – 8th May	Contractual	8 th May	See the PSNC website and your NHS Shared Mailbox for the latest information regarding opening on the Early May Bank Holiday.	
COVID-19 Testing for Pharmacy Staff	Business Continuity	Ongoing	See the LPC website for details on how to access COVID-19 testing for your pharmacy team.	
Pandemic Delivery Service	Service Delivery	Ongoing	Download the PSNC flowchart to support your team to deliver the service.	
Claiming for Easter Bank Holiday Opening	Pharmacy Income	5 th May	You can now claim payment for opening on Good Friday and Easter Monday via MYS. Please see the PSNC website for further details.	
Claiming for Easter Sunday Rota	Pharmacy Income	6 th May	<p>Those pharmacies who opened on Easter Sunday as part of Cheshire and Mersey rota should submit their claim by May 6th.</p> <p>See your shared mailbox for details.</p>	
Flu Training	Service Delivery	Ongoing	Please see the PSNC website for the latest information regarding training for the upcoming flu season.	
Reminder to submit your prescriptions	Pharmacy Income	5 th May	<p>Please continue to submit your end of month bundle and FP34C in the usual way and no later than the 5th day of the month.</p> <p>This is your invoice to the NHS and will ensure you get paid in a timely manner.</p>	

Upcoming Deadline Reminder

Subject	Requirement	Deadline	Action and links	Tick when completed
DSP Toolkit	Contractual	30 th September 2020	Update: The current submission deadline has been amended from 31st March 2020 to 30th September 2020. Find out more on the PSNC website .	
New CPCF Requirements	Contractual	July 2020	As detailed in the government Community Pharmacy Contractual Framework update .	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment.	
HLP	Pharmacy Business	Monthly	Update your HLP Portfolio with new evidence and displays. Further HLP information can be found on the PSNC website .	

If you require support from the LPC please contact us:

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Sara Davies (Engagement Officer)

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