



Local Pharmaceutical Committee

## Community Pharmacy Tracker – March 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>PQS – Declaration</b>	Pharmacy Income	3 <sup>rd</sup> – 28 <sup>th</sup> February 2020	<p>The window opened to claim for a PQS payment at 9am on 3<sup>rd</sup> February.</p> <p>Once you have achieved all the gateway criteria and the domains for which you wish to claim payment for, complete the PQS declaration on MYS – <b>the deadline is 11.59pm on 28th February 2020.</b></p> <p>Further information regarding PQS can be found on the <a href="#">PSNC website</a>.</p>	
<b>NHSE&amp;I Clinical Audit – Antimicrobial Stewardship</b>	Contractual	31 <sup>st</sup> March 2020	<p>As part of CPCF, you must undertake a clinical audit each year, on a topic that has been determined by NHSE&amp; I.</p> <p>The national clinical audit for 19/20 is anti-microbial stewardship which must be carried out in March.</p> <p>More information can be found on the <a href="#">PSNC website</a>.</p>	
<b>Clinical Audit</b>	Contractual	31 <sup>st</sup> March 2020	<p>You are required to carry out a clinical audit of your own choice each year.</p> <p>Start your audit now if you have not already done so, to ensure you meet the March 31<sup>st</sup> Deadline.</p> <p>Find out more on the <a href="#">PSNC Website</a>.</p>	
<b>DSP Toolkit</b>	Contractual	31 <sup>st</sup> March 2020	<p>The DSP Toolkit must be completed by March 31<sup>st</sup> 2020.</p> <p>Find out more on the <a href="#">PSNC website</a> &amp; watch the <a href="#">PSNC webinar</a> on demand.</p>	
<b>Flu Service</b>	Service Delivery	Ends 31 <sup>st</sup> March 2020	<p>The Flu service ends on March 31<sup>st</sup>. Please ensure all staff are informed, flu promotion materials are taken down and any final claims are submitted.</p>	
<b>Flu Vaccination Ordering</b>	Service Delivery	Act Now	<p>Find out what you need to do on the <a href="#">PSNC website</a>.</p>	
<b>Blood Pressure Service and BHF Pilots</b>	Service Delivery	Ongoing	<p>Training dates for new applicants and existing BHF pharmacies who need more staff trained are available on the <a href="#">LPC website</a>.</p> <p>The provision of the Blood Pressure Testing Service in Healthy Living Pharmacies (HLP) is being extended through 2020. Please return paperwork to the Area Team by 2<sup>nd</sup> March.</p>	
<b>NMS &amp; MUR Quarterly reports</b>	Contractual	13 <sup>th</sup> April 2020	<p>You must submit your MUR and NMS quarterly information to the NHSBSA the within 10 working days from the last day of the quarter.</p>	
<b>CPPQ</b>	Contractual	31 <sup>st</sup> March 2020	<p>Ensure you have completed the CPPQ for 2019-20 by March 31<sup>st</sup>. Further information including the number of questionnaires you need to complete can be found on the <a href="#">PSNC website</a>.</p>	

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<b>CPCS – IT in consultation room</b>	Contractual	From 1 <sup>st</sup> April 2020	You must have IT equipment accessible within your consultation room to allow records of the consultations provided as part of the CPCS Service. Find out more on the <a href="#">PSNC Website</a> .	
<b>Annual Complaints report</b>	Contractual	13 <sup>th</sup> April 2020	You must prepare an annual complaints report which must be submitted to the NHS Area Team via the generic e-mail within 10 working days of the end of March. <a href="mailto:ENGLAND.CMPharmacy@nhs.net">ENGLAND.CMPharmacy@nhs.net</a>  If you haven't received any complaints during the last 12 months a nil response is still mandatory. Further information including a recording template can be found on the <a href="#">PSNC website</a> .	
<b>PQS – Sugar Sweetened Beverages</b>	Pharmacy Income	31 <sup>st</sup> March 2020	The deadline to meet the Sugar Sweetened Beverages quality criterion for PQS if you have not already done so is March 31 <sup>st</sup> .  Find out more on the <a href="#">PSNC website</a> .	
<b>New CPCF Requirements</b>	Contractual	From 1 <sup>st</sup> April 2020	As part of the Terms of Service you will be required to meet the following from April 1 <sup>st</sup> : <ul style="list-style-type: none"> <li>• Have a premises shared NHSmail account</li> <li>• Pharmacy professionals working at the pharmacy have access to the SCR</li> <li>• Update your NHS 111 DoS &amp; your NHS website profile on a quarterly basis and in a timely manner</li> <li>• Have access to the Electronic Prescription Service (EPS)</li> <li>• Have achieved Healthy Living Pharmacy Level 1 status</li> <li>• Pharmacy professionals working at the pharmacy have achieved Level 2 safeguarding</li> </ul>	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment.	
<b>HLP</b>	Pharmacy Business	Monthly	Update your HLP Portfolio with new evidence and displays.  Further HLP information can be found on the <a href="#">PSNC website</a> .	

## If you require support from the LPC please contact us:

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